



**ROSS MILLER**  
 Secretary of State  
 204 North Carson Street, Suite 4  
 Carson City, Nevada 89701-4520  
 (775) 684-5708  
 Website: [www.nvsos.gov](http://www.nvsos.gov)

# Articles of Incorporation

(PURSUANT TO NRS CHAPTER 78)

USE BLACK INK ONLY - DO NOT HIGHLIGHT

ABOVE SPACE IS FOR OFFICE USE ONLY

<b>1. Name of Corporation:</b>			
<b>2. Registered Agent for Service of Process:</b> (check only one box)	<input type="checkbox"/> Commercial Registered Agent: _____ Name		
	<input type="checkbox"/> Noncommercial Registered Agent (name and address below) <b>OR</b> <input type="checkbox"/> Office or Position with Entity (name and address below)		
	Name of Noncommercial Registered Agent <b>OR</b> Name of Title of Office or Other Position with Entity		
	Street Address	City	Nevada _____ Zip Code
	Mailing Address (if different from street address)	City	Nevada _____ Zip Code
<b>3. Authorized Stock:</b> (number of shares corporation is authorized to issue)	Number of shares <i>with par value:</i> _____	Par value per share: \$ _____	Number of shares <i>without par value:</i> _____
<b>4. Names and Addresses of the Board of Directors/Trustees:</b> (each Director/Trustee must be a natural person at least 18 years of age; attach additional page if more than two directors/trustees)	1) _____ Name		
	Street Address	City	State _____ Zip Code _____
	2) _____ Name		
	Street Address	City	State _____ Zip Code _____
<b>5. Purpose:</b> (optional; required only if Benefit Corporation status selected)	<i>The purpose of the corporation shall be:</i>		<b>6. Benefit Corporation:</b> (see instructions) <input type="checkbox"/> Yes
<b>7. Name, Address and Signature of Incorporator:</b> (attach additional page if more than one incorporator)	I declare, to the best of my knowledge under penalty of perjury, that the information contained herein is correct and acknowledge that pursuant to NRS 239.330, it is a category C felony to knowingly offer any false or forged instrument for filing in the Office of the Secretary of State.		
	_____ <b>X</b> _____ Name	Incorporator Signature	
	_____ Address	_____ City	_____ State
<b>8. Certificate of Acceptance of Appointment of Registered Agent:</b>	<i>I hereby accept appointment as Registered Agent for the above named Entity.</i>		
	<b>X</b> _____ Authorized Signature of Registered Agent or On Behalf of Registered Agent Entity		_____ Date



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# Instructions for Articles of Incorporation

(PURSUANT TO NRS CHAPTER 78)

**IMPORTANT: READ ALL INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM.**

1. **Name of the Corporation:** A name appearing to be that of a natural person and containing a given name or initials must not be used as a corporate name except with the addition of a corporate ending such as Incorporated, Inc., Limited, Ltd., Company, Co., Corporation, Corp. or other words that identify it as not being a natural person. The name must be distinguishable from the names of corporations, limited-liability companies, limited partnerships, limited-liability limited partnerships, business trusts or limited-liability partnerships on file in the office of the Secretary of State. A name may be reserved, if available, for 90 days by submitting a name reservation form with a \$25.00 filing fee. For details you may call (775) 684-5708, visit [www.nvsos.gov](http://www.nvsos.gov), or write to the Secretary of State, 204 North Carson Street, Suite 4, Carson City, NV 89701-4520.
2. **Registered Agent:** Persons wishing to incorporate in the State of Nevada must designate a person as a registered agent who resides or is located in this state. Every registered agent must have a street address in this state for the service of process, and may have a separate Nevada mailing address such as a post office box, which may be different from the street address.
3. State the number of shares the corporation shall have the authority to issue with par value and its par value in appropriate space provided. State the number of shares without par value in the space provided for shares without par value.
4. State the names and addresses of the first governing board. Use a separate 8 ½ x 11 sheet as necessary for additional members. Directors or trustees must be at least 18 years of age.
5. If it appears from the name and/or purpose of the entity being formed that it is to be regulated by the Financial Institutions Division, Insurance Division, State Board of Professional Engineers and Land Surveyors, State Board of Accountancy or Real Estate Division, the application will need to be approved by the regulating agency before it is filed with the Office of the Secretary of State. A purpose is required if electing Benefit Corporation status.
6. By selecting "Yes" you are indicating that the corporation is organized as a benefit corporation organized pursuant to NRS Chapter 78B with a purpose of creating a general or specific public benefit. The purpose for which the benefit corporation is created must be disclosed in the purpose field.
7. Names and addresses of the incorporators are required. Each incorporator must sign. Additional 8 ½ x 11 white sheet will be necessary if more than 1 incorporator.
8. Registered agent must complete and sign certificate of acceptance at bottom of form or attach a separate signed certificate of acceptance.
9. On a separate 8 ½ x 11, white sheet you may state additional information you wish to be part of the articles. This is an optional provision.

**\*\*\*IMPORTANT\*\*\***

**INITIAL LIST OF OFFICERS:** Pursuant to NRS 78.150, each corporation organized under the laws of this state shall, on or before the last day of the first month after the filing of its articles of incorporation, and annually thereafter, file its list of officers, directors and registered agent. The initial list fee is \$125.00. Forms will be mailed to you upon the organization of your corporation and annually thereafter to the corporation's registered agent.

**COPIES:** One file stamped copy of the articles will be returned at no additional charge. To receive a certified copy, enclose an additional \$30.00 per certification. A copy fee of \$2.00 per page is required for each additional copy generated when ordering 2 or more file stamped or certified copies. Appropriate instructions must accompany your order. NRS 78.105 requires that a corporation receive at least one certified copy to be kept in the office of the registered agent. The Secretary of State keeps the original filing.

**CEREMONIAL CHARTER:** Ceremonial (colored) charters are also available for an additional \$100.00.

**FILING FEE:** Filing fee is based on the number of shares authorized. Please see the attached fee schedule. Filing may be expedited for an additional \$125.00 expedite fee.

Filing may be submitted at the office of the Secretary of State or by mail at the following addresses:

**MAIN OFFICE:**  
*Regular and Expedited Filings*

Secretary of State  
 New Filings Division  
 204 North Carson Street, Suite 4  
 Carson City NV 89701-4520  
 Phone: 775-684-5708  
 Fax: 775-684-7138

**SATELLITE OFFICE:**  
*Expedited Filings Only*

Secretary of State – Las Vegas  
 Commercial Recordings Division  
 555 East Washington Ave, Suite 5200  
 Las Vegas NV 89101  
 Phone: 702-486-2880  
 Fax: 702-486-2888



~ Introducing ~



**ROSS MILLER**  
Secretary of State

[www.nvsilverflume.gov](http://www.nvsilverflume.gov)

SilverFlume collects Common Business Registration (CBR) data, which is basic information such as your name, email, organization, and contact details that nearly every Nevada governmental agency requires. All SilverFlume partners can access your CBR data at the click of a button. The integrated service enables you to enter the information just once when interacting with different agencies, helping all parties save time and effort. If you haven't completed your CBR profile yet, we strongly urge you to log into [www.nvsilverflume.gov](http://www.nvsilverflume.gov) to finish the process.

If you're just starting a company, SilverFlume's New Business Checklist tool informs you of the licenses necessary to get your company off the ground. The operating wizard guides you through each licensing process in the correct order, eliminating guesswork. You can also opt to receive electronic renewal notifications for each license, providing plenty of time to renew before the due date.

SilverFlume also offers free Digital Operating Agreement software to LLCs, whose members can electronically collaborate, document, formalize and store decisions related to roles, values and goals, contributions, allocation of profits and losses, transfers of interest, and other common areas – all at no charge. If you have questions about any of these features, contact Customer Service at (775) 684-5708 or [www.nvsilverflume.gov](http://www.nvsilverflume.gov).

You may file your new corporation or LLC articles and initial and annual lists online at [www.nvsilverflume.gov](http://www.nvsilverflume.gov).

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## GO PAPERLESS...

Save resources and don't miss important email notifications!

**Sign up to receive annual notifications or pre-printed annual lists via email:**

IF YOU ARE ALREADY A COMMERCIAL REGISTERED AGENT, OR RECEIVE NOTIFICATIONS ELECTRONICALLY, PLEASE DISREGARD THIS NOTICE.

1. Go to [www.nvsos.gov](http://www.nvsos.gov), then go to Business Center and select the [Resources](#) link
2. Select [Non-Commercial Registered Agent Electronic Notification Form](#) or [Represented Entity Electronic Notification Form](#) for *notification only* (no pre-printed list).
3. If you represent multiple entities, click on [Registered Agent](#) link to view the cost-saving benefit of becoming a Commercial Registered Agent and how to receive *pre-printed annual lists* via email.

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## 2013 Legislative Changes Effective October 1, 2013

The following legislative changes affect filings received on or after October 1, 2013:

**Signature Requirements** – Most Secretary of State Commercial Recordings forms will require the signature of an officer or some other person specifically authorized by the entity (board) to sign the document.

**Initial and Annual Lists** – Will require new forms that will no longer contain registered agent information, but will contain new disclaimer language regarding the fraudulent naming of officers.

**Reinstatements and Revivals** – Will require an additional form with declarations under penalty of perjury that the reinstatement has been duly authorized:

- By a court of competent jurisdiction, or
- By the duly authorized board of directors, or if none, the equivalent of such board.

**Foreign Entity Qualifications** – Foreign entities will no longer be required to furnish a certificate of good standing from their home states. Instead, the foreign qualification form will require a declaration:

- Of the existence of the entity and the name of the jurisdiction of its creation, and
- That the entity is in good-standing in the jurisdiction of its creation.



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**Registered Agent  
 Acceptance**  
 (PURSUANT TO NRS 77.310)

**This form may be submitted by:** a Commercial Registered Agent, Noncommercial Registered Agent or Represented Entity. For more information please visit <http://www.nvsos.gov/index.aspx?page=141>

USE BLACK INK ONLY - DO NOT HIGHLIGHT

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**Certificate of Acceptance of Appointment by Registered Agent**

In the matter of   
 Name of Represented Business Entity

I,  am a:  
 Name of Appointed Registered Agent OR Represented Entity Serving as Own Agent\*

(complete only one)

- a)  commercial registered agent listed with the Nevada Secretary of State,
- b)  noncommercial registered agent with the following address for service of process:

<input style="width: 95%; height: 20px;" type="text"/> Street Address	<input style="width: 95%; height: 20px;" type="text"/> City	Nevada	<input style="width: 95%; height: 20px;" type="text"/> Zip Code
<input style="width: 95%; height: 20px;" type="text"/> Mailing Address (if different from street address)	<input style="width: 95%; height: 20px;" type="text"/> City	Nevada	<input style="width: 95%; height: 20px;" type="text"/> Zip Code

- c)  represented entity accepting own service of process at the following address:

Title of Office or Position of Person in Represented Entity

<input style="width: 95%; height: 20px;" type="text"/> Street Address	<input style="width: 95%; height: 20px;" type="text"/> City	Nevada	<input style="width: 95%; height: 20px;" type="text"/> Zip Code
<input style="width: 95%; height: 20px;" type="text"/> Mailing Address (if different from street address)	<input style="width: 95%; height: 20px;" type="text"/> City	Nevada	<input style="width: 95%; height: 20px;" type="text"/> Zip Code

and hereby state that on  I accepted the appointment as registered agent for the above named business entity. Date

**X** \_\_\_\_\_   
 Authorized Signature of R.A. or On Behalf of R.A. Company Date

\*If changing Registered Agent when reinstating, officer's signature required.

**X** \_\_\_\_\_   
 Signature of Officer Date



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# Customer Order Instructions

SUBMIT THIS COMPLETED FORM WITH YOUR FILING

USE BLACK INK ONLY - DO NOT HIGHLIGHT

**Processing Service Requested:**     Regular     24-Hour Expedite (additional fee included)

Name of Entity:     Date:

Return to:

Contact Name:     Phone:

**Return Delivery:** (email or fax options do not receive a copy via mail; must be ordered separately)

Email to:      Fax to:

Hold for Pick Up     Mail to Address Above     FedEx: Acct #

Other: (explain below)

**Order Description:** (include items being ordered and fee breakdown)\*

**\*PLEASE NOTE:** this office keeps the original paperwork. The first file stamped copy ordered at the time of filing is at no charge. Each additional copy is **\$2.00** per page (plus **\$30.00** for each certification).

Total Amount:

Method of Payment:

Check/Money Order     Credit Card (attach ePayment checklist)     Trust Account:

Use balance remaining in job #



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# 1 or 2-Hour Expedite Customer Order Instructions

SUBMIT THIS COMPLETED FORM WITH YOUR FILING

USE BLACK INK ONLY - DO NOT HIGHLIGHT

**Processing Service Requested:**     2-Hour Expedite (additional **\$500.00** fee included)     1-Hour Expedite (additional **\$1000.00** fee included)

Name of Entity:       Date:

Return to:

Contact Name:       Phone:

**Return Delivery:**

Email to:        Fax to:

Hold for Pick Up     Mail to Address Above     FedEx: Acct #

Other: (explain below)

**Order Description:** (include items being ordered and fee breakdown)\*

**\*PLEASE NOTE:** this office keeps the original paperwork. The first file stamped copy ordered at the time of filing is at no charge. Each additional copy is **\$2.00** per page (plus **\$30.00** for each certification).

Total Amount:

**Method of Payment:**

Check/Money Order     Credit Card (attach ePayment checklist)     Trust Account:

Use balance remaining in job #



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## 24-hour, 2-hour and 1-hour Expedite Service Guidelines

***IMPORTANT: To ensure expedited service, please mark "Expedite" in a conspicuous place at the top of the service request. Please indicate method of delivery.***

### **24-HOUR EXPEDITE SERVICE**

The Secretary of State offers a 24-hour expedite service on most filings processed by this office. If you choose to utilize this service, please enclose with your filing the additional expedite fee. Please note that this expedite fee is in addition to the standard fee charged on each filing and/or order. Check the 24-hour expedite box on your customer order instruction form. If not using our order form, state clearly in your cover letter that you are requesting 24-hour expedited service, include your telephone number and return information. Attach the order form or cover sheet to the *top* of your filing and submit to this office. Each filing will be returned by U.S.P.S. regular mail unless other arrangements are made. This office *does not* fax confirmation of a 24-hour expedite.

The fee for 24-hour handling ranges from \$25.00 to \$125.00. Please consult our fee schedules for the appropriate 24-hour expedite fee. If you require assistance, please contact this office.

**Time Constraints:** Each filing submitted receives same day filing date and may be picked up within 24-hours. Filings to be mailed the next business day if received by 2:00 pm of receipt date and no later than the 2nd business day if received after 2:00 pm. Expedite period begins when filing or service request is received in this office in fileable form.

### **2-HOUR EXPEDITE SERVICE**

The Secretary of State offers a 2-hour expedite service on most filings processed by this office. If you choose to utilize the 2-hour expedite service, please enclose with your filing an additional \$500.00 per filing and/or order. Please note that this expedite fee is in addition to the standard fee charged on each filing and/or order. Complete and submit the 2-hour customer order instruction form. If not using our order form, state clearly in your cover letter that you are requesting 2-hour expedited service and include your telephone number and return information. Attach the order form or cover sheet to the *top* of your filing and submit to this office. Each filing will be returned by U.S.P.S. regular mail unless other arrangements are made.

### **1-HOUR EXPEDITE SERVICE**

The Secretary of State offers a 1-hour expedite service on most filings processed by this office. If you choose to utilize the 1-hour expedite service, please enclose with your filing an additional \$1000.00 per filing and/or order. Please note that this expedite fee is in addition to the standard fee charged on each filing and/or order. Complete and submit the 1-hour customer order instruction form. If not using our order form, state clearly in your cover letter that you are requesting 1-hour expedited service and include your telephone number and return information. Attach the order form or cover sheet to the *top* of your filing and submit to this office. Each filing will be returned by U.S.P.S. regular mail unless other arrangements are made.

**1-Hour and 2-Hour Time Constraints:** Each filing submitted for either 1-hour or 2-hour expedite receives same day filing date and will be acknowledged by fax or e-mail within expedite service time. Failure to indicate method of acknowledgement (fax or e-mail) or to provide a correct fax number or e-mail address may prevent the Secretary of State from acknowledging the filing of such documents. Filings may be picked up within the expedite service period. Filings to be mailed will be mailed out no later than the next business day following receipt. Expedite period begins when filing or service request is received in this office in fileable form.

**The Secretary of State reserves the right to extend the expedite period in times of extreme volume, staff shortages or equipment malfunction. These extensions are few and will rarely extend more than a few hours.**







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<h2>Commercial Recordings          Copies and Certification Services          Fee Schedule</h2>
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The following is a list of copies and certification services and the associated fees for Commercial Recording and apostille/certification services. Fees are per document unless otherwise noted.

**SERVICE REQUESTED:**

Copies	\$2.00 per page
Certification of Document	\$30.00
Search	\$50.00
Certificate of Existence (evidence of good standing – short form)	\$50.00
Certificate of Existence (listing amendments – long form)	\$50.00
Ceremonial Certificate of Good Standing	\$100.00
Certificate Evidencing Name Change	\$50.00
Certificate of Fact of Merger	\$50.00
Certificate of Default	\$50.00
Certificate of Revocation	\$50.00
Certificate of Dissolution	\$50.00
Certificate of Withdrawal	\$50.00
Certificate of Cancellation	\$50.00
Certificate of Non-Existence	\$50.00
Miscellaneous Certificates	\$50.00
Apostille (Hague Treaty Nations)/Certification (Non-Hague Treaty Nations)	\$20.00
Corporate Charter	\$50.00
Ceremonial Charter	\$100.00

**EXPEDITE SERVICE:**

Expedite service is available for copies, certificate and certification services. Fees for expedite service are in addition to the fees as listed above.

**24 Hour Expedite Service: Order may be picked up or mailed out within 24-hours.**

Apostille	\$75.00
Copies: Per entity name	\$125.00
Certificates: Per entity name and certificate type	\$125.00
Search: Expedite fee on search only; additional expedite fee required for copies	\$125.00

**2-Hour Expedite Service: Order may be picked up or mailed within 2-hours.**

1 or more certificates (per entity name and certificate type)	\$500.00
1 or more copies (per entity name)	\$500.00

**1-Hour Expedite Service: Order may be picked up or mailed within 1-hour.**

1 or more certificates (per entity name and certificate type)	\$1000.00
1 or more copies (per entity name)	\$1000.00

**BASIC INSTRUCTIONS:**

1. All orders may be submitted via email to [copies@sos.nv.gov](mailto:copies@sos.nv.gov) or in writing, with fees enclosed, to the above address. Payment by VISA, Mastercard, Discover or American Express are accepted. Trust account and credit card customers may fax *expedite orders only* to (775) 684-5645. Trust account orders must be received on company letterhead.
2. Orders can be emailed back on most occasions. All orders not specified as a pick-up are mailed out via first-class mail, unless a Federal Express number is provided or other major courier pickup arrangement is made.
3. Fax back service is *only available* for certificates or copies of 50 pages or less. This service must be requested at time of order with complete fax information provided.
4. Each order will be returned to one address only.



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**Profit Corporation Fee Schedule**  
**Effective 7-1-08**  
**Page 1**

**PROFIT CORPORATIONS INITIAL FILING FEE :** Pursuant to NRS 78, 80, 78A, and 89 Domestic and Foreign Corporations, Close Corporations and Professional Corporations.

Fees are based on the value of the total number of authorized shares stated in the Articles of Incorporation as prescribed by NRS 78.760:

\$75,000 or less	\$75.00
over \$75,000 and not over \$200,000	\$175.00
over \$200,000 and not over \$500,000	\$275.00
over \$500,000 and not over \$1,000,000	\$375.00
<b>OVER \$1,000,000</b>	
For the first \$1,000,000	\$375.00
For each additional \$500,000 - or fraction thereof	\$275.00
Maximum fee	\$35,000.00

For the purpose of computing the filing fee, the value (capital) represented by the total number of shares authorized in the Articles of Incorporation is determined by computing the:

- A. total authorized shares multiplied by their par value or;
- B. total authorized shares without par value multiplied by \$1.00 or;
- C. the sum of (a) and (b) above if both par and no par shares.

*Filing fees are calculated on a minimum par value of one-tenth of a cent (.001), regardless if the stated par value is less.*

**The 24-hour expedite fee for Articles of Incorporation for any of the above entities is \$125.00 in addition to the filing fee based upon stock.**

**The 2-hour expedite fee is \$500.00 in addition to the filing fee based upon stock.**

**The 1-hour expedite fee is \$1000.00 in addition to the filing fee based upon stock.**

*PLEASE NOTE: the expedite fee is in addition to the standard filing fee charged on each filing and/or order.*

**24-HOUR EXPEDITE TIME CONSTRAINTS:**

Each filing submitted receives same day filing date and may be picked up within 24-hours. Filings to be mailed the next business day if received by 2:00 pm of receipt date and no later than the 2nd business day if received after 2:00 pm.

Expedite period begins when filing or service request is received in this office in fileable form.

The Secretary of State reserves the right to extend the expedite period in times of extreme volume, staff shortages, or equipment malfunction. These extensions are few and will rarely extend more than a few hours.



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**Profit Corporation Fee Schedule**  
**Effective 7-1-08**  
**Page 2**

**OTHER PROFIT CORPORATION FEES:**

Articles of Association pursuant to NRS 89.210 (Professional Association)	\$75.00
Reinstatement Fee	\$300.00
Certificate of Amendment, minimum fee*	\$175.00
Certificate pursuant to NRS 78.209 (stock split), minimum fee*	\$175.00
Certificate pursuant to NRS 78.1955 (stock designation)	\$175.00
Amendment to Certificate pursuant NRS 78.1955 (stock designation)	\$175.00
Amendment of Modified Name	\$175.00
Restated Articles, minimum fee*	\$175.00
Certificate of Correction, minimum fee*	\$175.00
Certificate of Termination (includes filings pursuant to NRS 78.209, 78.380 and 78.390)	\$175.00
Termination Pursuant to NRS 92A	\$350.00
Articles of Merger* or Exchange	\$350.00
Dissolution of Corporation	\$100.00
Withdrawal of Foreign Corporation	\$100.00
Preclearance of any Document	\$125.00
Articles of Conversion; Articles of Domestication – contact office for fee information	
Revival of Corporation – contact office for fee information	
Ceremonial Charter	\$100.00
Certificate of Good Standing	\$50.00
Ceremonial Certificate of Good Standing	\$100.00
Initial List of Officers and Directors	\$125.00
Annual or Amended List of Officers and Directors	See Annual List Fee Schedule
Annual List of Officers and Directors (Professional Association)	\$125.00
<b>24-Hour Expedite fee for above filings</b>	<b>\$125.00</b>
Apostille	\$20.00
<b>24-Hour Expedite fee for above filing</b>	<b>\$75.00</b>
Name Reservation	\$25.00
<b>24-Hour Expedite fee for above filing</b>	<b>\$50.00</b>
Change of Noncommercial Registered Agent	\$60.00
Change of Registered Agent by Represented Entity	\$60.00
Resignation of Director or Officer	\$75.00
Resignation of Registered Agent (plus \$1.00 for each additional entity listed)	\$100.00
<b>24-Hour Expedite fee for above filings</b>	<b>\$25.00</b>
Certification of Documents – per certification	\$30.00
Copies – per page	\$2.00
Late Fee for List of Officers	\$75.00
Business License Fee	\$200.00

\*Fee will be higher if stock is increased a significant amount, according to the initial filing fee schedule on page 1 of the profit corporation fee schedule. Maximum fee for an increase in stock is \$35,000.00.

**2-Hour Expedite is available on all of the above filings at the fee of \$500.00 per item.**

**1-Hour Expedite is available on all of the above filings at the fee of \$1000.00 per item.**

**PLEASE NOTE:** the expedite fee is in addition to the standard filing fee charged on each filing and/or order.

**24-HOUR EXPEDITE TIME CONSTRAINTS:** Each filing submitted receives same day filing date and may be picked up within 24-hours. Filings to be mailed the next business day if received by 2:00 pm of receipt date and no later than the 2nd business day if received after 2:00 pm. Expedite period begins when filing or service request is received in this office in fileable form. The Secretary of State reserves the right to extend the expedite period in times of extreme volume, staff shortages, or equipment malfunction. These extensions are few and will rarely extend more than a few hours.