

## Online Motivational Interviewing Course Enrollment Instructions

1. Visit website: [www.regonline.com/CUmotivate](http://www.regonline.com/CUmotivate)
2. Enter email address
3. Select registrant type: **Single Course (1, 1a, 2, or 3)**
4. Answer demographic questions
5. Select **Course 1a (Motivational Interviewing for Primary Care: Opioid Abuse/Misuse)**
6. Select "No I do not want the additional 1 year Practice Network"  
(This is an additional \$30 and not covered by the grant.)
7. Review your registration
8. Create a password
9. Select Payment method: **Check** (*The course is paid for by a grant, so you will not need to send a payment of any kind.*)
10. Click Finish
11. Save the confirmation page for your records
12. Please email Kristen Curcija ([Kristen.curcija@ucdenver.edu](mailto:Kristen.curcija@ucdenver.edu)) when you have registered for the MI course.

Enrollees will receive an email from *Instructure Canvas* containing the link to enter the online course. **You must accept all invitations within 2 weeks or they will expire.**

Each invitation contains information about accessing your course:

1. Login name (usually your email)
2. Password (also your email)
3. Link to access the CANVAS course for the first time

Once you receive the first invitation please click on the link and login for the first time, then reset your password. Please continue to accept all invitations that follow *using the same login and password*.

**Please bookmark the login page for your own future reference. Once you have accepted invitations all courses will be found here:**

**<https://canvas.instructure.com/login>**

If you forget your password once you have started the course, it can be reset from the login page.

**Certificate Issuance:** A single cumulative certificate of completion (CNE or General Attendance) will be issued when your course access expires. The certificate will contain credit for the courses you have completed. **Certificates will be issued during the 1st and 3rd week of each month.**

**Contact information:** [nursingCE@ucdenver.edu](mailto:nursingCE@ucdenver.edu) or 303-724-6883